DAYANAND SCIENCE COLLEGE, LATUR DEPARTMENT OF COMPUTER SCIENCE

REPORT ON

Computer Literacy Program and Advance Computer Learning Year 2015-16

Digitization of India is very important now a day to secure, organize and reproduce your data as per requirement. With this view computer department of Dayanand Science College organized a four day workshop from 20th April 2015 to 23th April 2015 for nonteaching staff of science college. The course is "Computer Literacy Program and Advance Computer Learning-2015" which include course content as Advance Ms-Office, Preparing Documents, Mail Merging, Working with Tables and performing calculation for payment sheet. Internt use, use of e-mail, search engine for searching content, online submission of document, downloading various documents and formats from different websites etc. Online booking of railway tickets, airplane, hotels etc. Total 24 staff participated in this course. Mrs. Jaju S.A., Mrs. Mahabole B.R.,Miss. Kale S. V., Mr. Duve J.R., Mr. Bhosle S. S. were worked as resource person for this workshop.

Principal Dr. J. S. Dargad Sir and Vice-Principal Mr. M. B. Deshmukh Sir felicitate to the participant with certificate on the valedictory function.

Notice

Date : 18/04/2015

All the Non-teahing staff of Dayanand Science College, Latur here by informed that Computer Department has arranging "Computer Literacy Program & Advance Computer Learning" for Non-teaching staff from 20/04/2015 to 23/04/2015 at Computer Laboratory at 09:00 a.m. to 10:00 a.m. atendance to this course is compulsory for everyone.

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Co-ordinator

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Andes Teacher's Signature Mahabole B.R.